



# **CITY OF FORT ATKINSON, WI**

## **RFP FOR BRUSH GRINDING SERVICES**

**Contact: Tom Williamson – 920.397.9909 [twilliamson@fortatkinsonwi.gov](mailto:twilliamson@fortatkinsonwi.gov)**

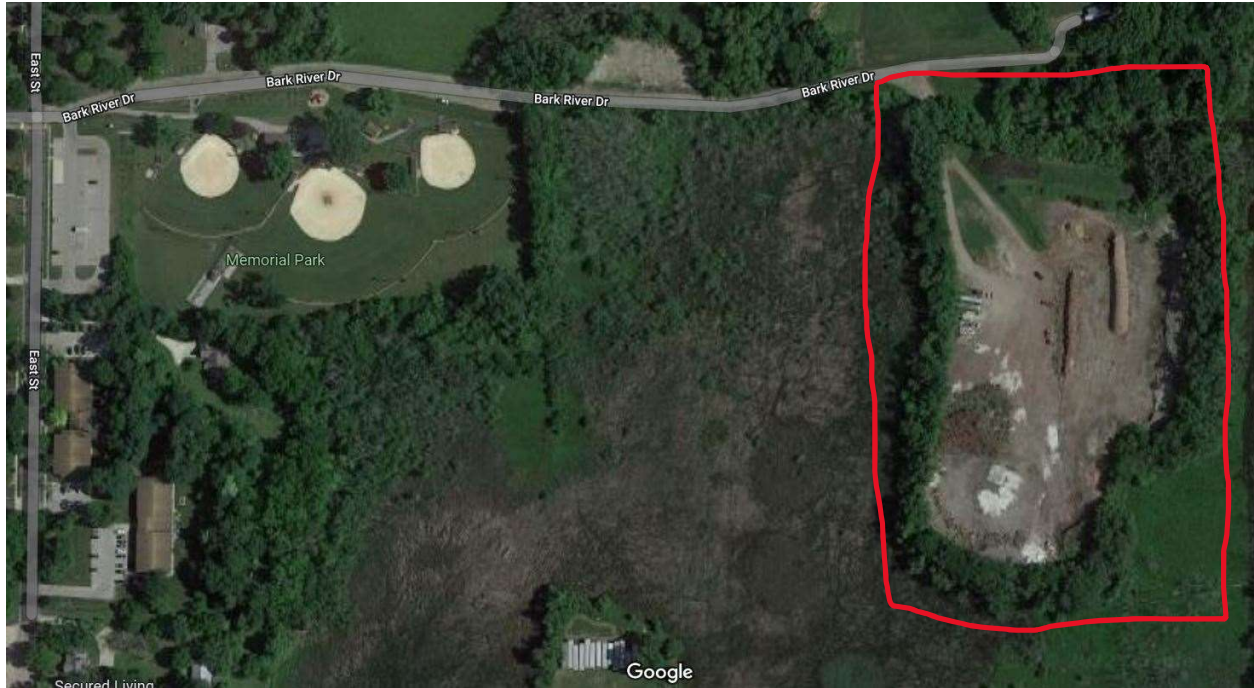
**Proposal Deadline: October 4, 2023, at 12 PM – email proposals only.**

## 1. PROJECT OVERVIEW

This is a Request for Proposals (RFP) for processing of a large municipal brush pile.

The City of Fort Atkinson has owned and operated a municipal compost site for many years. Part of the facility is used for residential brush collection storage and residential brush drop-off. Due to a severe storm event this large pile of brush (approx. 20,000 CY) requires processing, through grinding, to make suitable room for our resident public to haul brush to this location for future processing.

### Site Location Map



### Pile Location Detail



## 2. CITY PROVISIONS

The City of Fort Atkinson Department of Public Works will provide one (1) Front End Loader and one (1) Operator to assist the grinding operation in the management of materials. Trucking of processed material may be required, and as such the city may provide suitable local haul site location(s) and contact information for chosen contractor's optional use.

## 3. REQUIRED SCOPE OF WORK

Please provide a detailed proposal of costs for the processing of brush using a maximum 4" screen size and processing one time. Include a detailed description of the proposed work and a breakdown of hourly costs for equipment and labor.

## 4. SCHEDULE

The city requires this work to commence on, or after, February 5, 2024 and be completed by close of business March 1, 2024. Final invoice must be submitted to the city by March 8, 2023.

## 5. PROPOSAL DEADLINES

- a. Proposal Deadline: **October 4, 2023 – 12 PM.**
- b. **Email proposals to: twilliamson@fortatkinsonwi.gov**

Please feel free to contact the Department of Public Works to arrange a site visit to evaluate the work, should you desire, prior to submitting your proposal.

## 6. PROPOSAL EVALUATION

Proof of licensure and insurance will be required prior to award. Proposals will be awarded to the lowest responsible bidder.

BID FORM

ITEM	UNIT	EST. QTY	UNIT PRICE	SUBTOTAL
Brush Grinding	Hour	40		
Hauling Grindings	Cubic Yard	7,200		

SIGNATURE:

DATE:

COMPANY:

Note: Contract will pay actual documented quantities using time sheets